

Certainly, here's a simple example:

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Subject: Regretful Notification Regarding Your Application

Dear [Applicant's Name],

I hope this message finds you well. I wish to extend my sincere gratitude for your recent application for the [Specific Position] at [Company Name]. After careful consideration, we regret to inform you that we will not be moving forward with your application at this time.

This decision was not made lightly, and we genuinely appreciate the time and effort you invested in pursuing this opportunity with us. Your qualifications and experience are impressive, but after thorough evaluation, we have determined that other candidates more closely align with the current needs of our team.

Please do not hesitate to reach out if you would like any feedback or have any questions regarding your application. We wish you the very best in all your future endeavors and encourage you to apply for future openings that match your profile.

Thank you once again for your interest in joining [Company Name].

Kind regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]

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