

Certainly!

---

Ladies and gentlemen,

I hope this message finds you well. We at [Your Company Name] would like to express our sincere gratitude for the opportunity to participate in the bidding process for [Project Name]. It has been an enriching experience to engage and collaborate with your esteemed team.

After careful consideration, we understand that you have decided to move forward with another firm. While it is, of course, disappointing not to be selected, we wholeheartedly respect and accept your decision. We appreciate the transparency and professionalism displayed throughout the process and understand that such choices are never easy.

We remain committed to maintaining a positive relationship and hope we can collaborate on future projects. Please do not hesitate to reach out if you require any further assistance or information from our side.

Thank you once again for the opportunity, and we wish you great success with [Project Name].

Warm regards,

[Your Full Name]

[Your Position]

[Your Company Name]

[Your Contact Information]

---