

Ladies and gentlemen,

Thank you so much for considering me for a position on the board. I am truly honored by the opportunity and the trust you have shown in my potential to contribute. After careful consideration, I have decided to decline the offer at this time.

This decision was not easy, as the vision and goals of the board resonate deeply with my own values. However, I must prioritize my current commitments to ensure I can give my fullest attention and energy where they are needed most.

Please know that I am fully supportive of the board's mission and will remain a committed advocate from the sidelines. I am eager to see the great strides you will make and hope to engage with you all in other capacities in the future.

Thank you once again for this remarkable opportunity. I look forward to staying in touch.

Warm regards,

[Your Name]