

Hello everyone,

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for considering me for the volunteer position. The opportunity to be part of such a dedicated and inspiring team is truly an honor.

After careful consideration, I have decided not to accept the position at this time. This was not an easy decision to make, as I am genuinely impressed by the impactful work your organization is doing and the positive difference you are making in the community.

I am incredibly appreciative of the time and effort you invested in the selection process. Please know that my decision comes with the utmost respect for your mission and initiatives. I hope to find other ways to support your cause in the future.

Thank you once again for the opportunity and for the incredible work you continue to do.

Warm regards,

[Your Name]