Ladies and gentlemen,

Today, we come together to celebrate a truly wonderful occasion—the upcoming arrival of [Colleague's Name]'s precious little one. It's a joyous time filled with excitement and anticipation, and we are all thrilled to share in this beautiful journey with you.

[Colleague's Name], seeing you embrace this new chapter is heartwarming, and we all know you're going to be an incredible parent. Your kindness, patience, and strength are qualities that will surely make you a guiding light for your child.

As you prepare to welcome your little bundle of joy, know that you have an army of friends and colleagues standing with you, ready to support you every step of the way. We can't wait to meet the newest member of your family and shower them with all our love.

Congratulations on this amazing adventure. We wish you and your growing family all the happiness, health, and love in the world. Cheers to you and your little one! Thank you.