Ladies and gentlemen,

Today, we gather to honor a remarkable colleague and friend, [Colleague's Name], as they embark on a new journey. It's a bittersweet moment, as we are thrilled for their future but saddened by their departure. [Colleague's Name] has been a pillar of strength and positivity in our team. Their unwavering dedication and infectious enthusiasm have inspired us all. Whether it was tackling challenges head-on or lending a helping hand, they consistently demonstrated what true teamwork looks like. While we will miss their daily presence, we are united in celebrating their achievements and the new adventures ahead. [Colleague's Name] leaves behind a legacy of hard work and kindness that has shaped us for the better. Thank you, [Colleague's Name], for everything. May your path be filled

with success and happiness. Remember, you will forever be a part of this family. Bon voyage and best wishes! Thank you.