

Ladies and gentlemen,

As we gather here today, it's with mixed emotions that we bid farewell to a remarkable colleague, [Coworker's Name]. Over the years, [he/she/they] has not only been a dedicated and hardworking team member but also a true inspiration to us all.

We have all witnessed [Coworker's Name]'s unwavering commitment, unparalleled skills, and genuine kindness that [he/she/they] brought to [his/her/their] role. [His/Her/Their] contributions have left an indelible mark on our team and on our projects, and for that, we are incredibly grateful.

While it is difficult to say goodbye, we are also excited for what lies ahead for [Coworker's Name]. We have no doubt that [he/she/they] will continue to achieve great things and spread [his/her/their] positive spirit and expertise wherever [he/she/they] goes.

Thank you, [Coworker's Name], for everything. You will be deeply missed, but we wish you all the best on your new journey. Remember, you will always have a family here.

Let's raise a toast to [Coworker's Name] and to new beginnings!

Thank you.