

****Outline of Farewell Speech****

1. **Introduction**

- Warm greeting to all attendees.
- Express gratitude for the opportunity to speak.

2. **Acknowledgments**

- Thank management and colleagues for their support and guidance.
- Special mention of key individuals who made an impact.

3. **Reflect on Memorable Moments**

- Share a few light-hearted anecdotes or experiences.
- Highlight company milestones and team achievements.

4. **Personal Growth and Experiences**

- Discuss learned lessons and personal growth.
- Share how these experiences have enriched your life.

5. **Best Wishes and Optimism**

- Express confidence in the company's future.
- Wish colleagues continued success and happiness.

6. **Closing Remarks**

- Reiterate gratitude and appreciation.
- Leave on an uplifting note with a positive message or quote.

7. **Final Goodbye**

- Say goodbye with warmth and cheer.
- Invite everyone to celebrate and enjoy the gala.