Good [morning/afternoon/evening], everyone.

We gather here today with heavy hearts to remember and celebrate the life of our dear friend, [Name]. It's hard to put into words what a wonderful friend they were to us all, but I hope to share a few memories that capture the essence of who they were.

From the first day we met, [Name] had an incredible ability to make everyone feel welcome and cherished. [He/She/They] was always there to offer a listening ear or a word of encouragement whenever we needed it. The warmth of [his/her/their] smile and the kindness in [his/her/their] eyes are things we will never forget.

There were so many joyous times spent together, whether it was [briefly describe a shared activity or memory], or simply enjoying each other's company over a cup of coffee. [Name] had a remarkable way of turning ordinary moments into unforgettable memories.

[Name] taught us the true meaning of friendship through [his/her/their] acts of generosity and unwavering support. We laughed, we cried, and we grew together, and through it all, [Name] remained a steadfast friend. [Name] may no longer be with us, but [his/her/their] spirit lives on in all the lives [he/she/they] touched. Let us hold onto the beautiful memories and carry them forward as a testament to the incredible friend [he/she/they] was.

Thank you, [Name], for the laughter, the love, and the light you brought into our lives. Farewell until we meet again, dear friend. You will always be in our hearts.

Thank you all for being here to honor [Name]'s life. May we find comfort in each other as we remember our cherished friend.