

Certainly.

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Subject: Resignation Notice

Dear [Manager's Name],

I am writing to formally resign from my position as [Your Position] at [Company Name], effective two weeks from today, [Last Working Day].

Over recent months, I have reflected on my role and the work environment. Unfortunately, I find that the current conditions here do not align with my professional values and well-being. A healthy work environment is important to me, and I believe it is in my best interest to seek opportunities elsewhere.

I appreciate the opportunities I have had at [Company Name] and have learned a great deal. I will ensure that my responsibilities are transitioned smoothly before my departure.

Thank you for your understanding.

Sincerely,

[Your Name]