

Subject: Resignation from Church Board

Dear [Church Board/Leader's Name],

I hope this message finds you well. I am writing to formally resign from my position on the church board, effective [last day of service], after much reflection and prayer.

It has been a privilege and a blessing to serve alongside such dedicated and talented individuals. I have learned and grown tremendously during my time on the board, surrounded by a community committed to furthering our shared mission. However, due to [personal reasons, time constraints, etc.], I feel it is the right time for me to step down and allow someone else to bring fresh ideas and energy to the team.

I am grateful for the support and fellowship I have received and want to assure you that I will continue to serve our church community in different capacities. Please let me know how I can assist during this transition.

Thank you for understanding and for your guidance over the years. I am confident the board will continue to achieve great things.

With heartfelt gratitude,

[Your Name]