

Dear [Church Name] Family,

I greet you all with warmth and gratitude. Today, I stand before you with a humble heart to share a personal decision. After much prayer and reflection, I have decided to step down from my role in church leadership.

This decision was not made lightly, as serving this community has been one of the greatest privileges of my life. I am deeply grateful for the support, love, and fellowship I have received from each of you. This role has been a source of immense joy and spiritual growth.

However, I believe this is the right time for me to step aside, allowing new voices and fresh perspectives to guide our church forward. I am confident that under new leadership, our community will continue to flourish and embody the love of Christ in all that we do.

Thank you for your understanding and for allowing me the honor to serve.

I look forward to continuing our journey together in faith in new ways.

May God bless each of you.

With sincere appreciation,

[Your Name]