

Ladies and gentlemen,

Today, I stand before you with a heart full of gratitude and a mind rich with memories, as I announce my decision to step down from active duty. Serving in the military has been the honor of my lifetime, and as I reflect on my journey, I am overwhelmed with pride.

Throughout my career, I have witnessed the courage of my fellow soldiers, the dedication of our leaders, and the unwavering spirit of our team. Together, we have faced challenges head-on and celebrated victories that will forever be etched in our history.

I leave knowing that the future of our unit is bright and in capable hands. Our shared commitment to excellence and integrity will continue to guide us. I am confident that the legacy we have built will endure and inspire those who follow.

Thank you for the privilege of serving alongside each of you. It has been a profound journey, and I look forward to seeing the continued success of this great institution.

With respect and gratitude,

[Your Name]