

Subject: Appeal for Academic Reinstatement

Dear [Committee Chair's Name],

I am writing to respectfully appeal my academic dismissal from [Institution Name]. I understand that my past performance did not meet the standards set by the institution, but I am determined to improve and demonstrate my commitment to my education.

During the past semester, I faced several personal and health challenges that affected my academic performance. These issues, including [briefly mention issues, e.g., a family crisis or health problems], significantly impacted my ability to concentrate and perform to my potential.

Since then, I have taken concrete steps towards personal growth and improving my academic skills. I have sought help from [mention resources, e.g., counseling, workshops, tutors], managed my time effectively through a structured schedule, and adopted healthier habits to ensure my well-being.

I am committed to applying these lessons to my studies and am confident in my ability to successfully complete my program. I am eager to continue my education at [Institution Name] and contribute positively to the academic community.

I kindly ask for the opportunity to prove my dedication and thank you for considering my appeal.

Sincerely,

[Your Name]

[Student ID]

[Contact Information]