

Subject: Appeal Against Academic Dismissal

Dear [Dean's Name],

I hope this message finds you well. I am writing to formally appeal my academic dismissal from [University Name]. I genuinely understand the seriousness of my situation and am determined to take all necessary steps to ensure significant improvement.

Upon reflection, I've identified some key challenges that hindered my academic performance, such as [briefly mention the challenges, like health issues or personal circumstances]. However, I have already taken several steps to address these issues. I have begun meeting with a counselor to help manage my time and personal responsibilities more effectively, and I am also seeking tutoring assistance for my most challenging courses.

Furthermore, I have created a detailed plan to improve my academic performance, which includes regular meetings with my advisor, joining study groups, and using additional campus resources. I am fully committed to adhering to this plan and am confident that it will support my success.

I highly value the education I have been receiving and am determined to complete my degree at [University Name]. I respectfully ask for the opportunity to prove my capability and dedication by allowing me another chance to continue my studies.

Thank you for considering my appeal. I am eager to demonstrate my renewed focus and commitment to my academic responsibilities.

Sincerely,

[Your Name]

[Your Student ID]

[Your Contact Information]