

Subject: Appeal for Academic Dismissal - Student ID [XXXXXXX]

Dear [Dean's Name/Academic Committee],

I hope this message finds you well. I am writing to appeal the decision regarding my academic dismissal from [University Name]. I fully acknowledge the gravity of my current academic standing and wish to explain the circumstances that contributed and request an opportunity for reinstatement.

During the past semester, I faced a series of challenging personal issues that significantly affected my ability to perform academically.

Unfortunately, my [specific personal issue, such as "family emergency" or "health concerns"] required my immediate and continuous attention, leaving me unable to fully concentrate on my studies. I did not foresee the impact it would have and deeply regret not reaching out sooner for help.

I am committed to improving my academic performance and have taken steps toward this goal, including [mention any support resources or plans, like "seeking counseling" or "enrolling in a time-management workshop"]. I genuinely believe that with these supports in place, I can succeed.

I respectfully ask for the opportunity to continue my education and prove my ability to maintain satisfactory academic standing. Thank you for considering my appeal. I am willing to meet and discuss my situation at your earliest convenience.

Sincerely,

[Your Full Name]

[Your Student ID]

[Your Contact Information]