

Subject: Appeal for Re-evaluation of Grade

Dear [Professor's Name],

I hope this message finds you well. I am writing to express my concerns regarding the grade I received for [Course Name] and to respectfully request a re-evaluation of my work.

Firstly, I want to acknowledge the efforts and dedication you put into teaching this course. It has been a valuable learning experience for me. However, I believe there may have been some oversight regarding my performance, and I am concerned it may not accurately reflect the effort and understanding I have demonstrated.

During the semester, I faced some unforeseen circumstances that impacted my ability to perform at my best, including [briefly mention any personal struggles or challenges]. Despite these challenges, I made every effort to stay dedicated and engaged with the coursework.

I am committed to my education and strive for excellence in my academic pursuits. Therefore, I kindly ask if it would be possible for you to review my assignments and assessments. I am willing to discuss any areas where my understanding might seem unclear and to provide further clarification or work where needed.

Thank you for considering my request. I greatly appreciate your understanding and support and look forward to the possibility of resolving this matter amicably.

Kind regards,

[Your Name]

[Your Student ID]

[Course Name]