

Subject: Formal Complaint Regarding Unfair Treatment in the Workplace

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally express my concerns about the treatment I have been receiving at work, which I believe is unfair and unwarranted.

Over the past few months, I have noticed a pattern of behavior that has put me at a disadvantage compared to my colleagues. Despite my consistent efforts and dedication, I have been subjected to [specific examples of unfair treatment, such as being overlooked for assignments, unequal pay, inappropriate comments, etc.]. These actions have had a detrimental impact on my morale and performance.

I value my position here and wish to contribute to a positive work environment. Therefore, I kindly ask for a meeting to discuss this matter and seek a resolution that ensures fair treatment moving forward. I am confident we can address these issues constructively.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]