- 1. \*\*Introduction:\*\*
  - Greet the audience and thank them for attending.
- State the purpose of the speech: Addressing the issue of poor product quality.
- 2. \*\*Problem Overview:\*\*
  - Clearly define the problem with product quality.
- Share specific examples or data illustrating the quality issues.
- Explain the impact of these quality problems on customers and the company.
- 3. \*\*Causes:\*\*
  - Identify possible reasons for the poor quality.
- Discuss factors such as production processes, materials, or supply chain issues.
- 4. \*\*Effects:\*\*
- Highlight the negative outcomes, including customer dissatisfaction and potential loss in sales.
- Explain how these issues affect the company's reputation and profitability.
- 5. \*\*Solutions:\*\*
- Propose actionable solutions to improve product quality.
- Suggest quality control measures or changes in processes.
- Encourage feedback and collaboration from the team for better solutions.
- 6. \*\*Call to Action:\*\*
- Encourage team members to focus on quality improvement.
- Set clear goals and timelines for implementing solutions.
- 7. \*\*Conclusion:\*\*
- Summarize the key points discussed.
- ${\sf End}$  on a positive note, emphasizing the importance of quality for long-term success.
- Thank the team for their commitment and open the floor for questions or further discussion.