

Good morning, everyone. Today, I'm here to clarify our attendance policy to ensure that everyone understands the expectations and requirements. Firstly, regular attendance is crucial for your success in this class. We expect you to attend all scheduled sessions. If you're unable to attend due to illness or an emergency, please notify us as soon as possible, preferably before the class begins.

Each student is allowed up to three unexcused absences per semester. Beyond that, each additional unexcused absence may impact your participation grade. However, excused absences, such as those for medical reasons or family emergencies, will not count against you, provided you supply appropriate documentation.

If you are absent, it is your responsibility to catch up on missed material. Please reach out to classmates or attend office hours if you need help catching up.

Lastly, participation is key, and being present is the first step. We hope this clarifies the policy, and if you have any questions or concerns, feel free to reach out to me anytime. Thank you!