Certainly! Here's a simple example of a clarification speech for a group meeting in a respectful communication tone:

"Hello everyone,

I hope you're all doing well today. I wanted to take a moment to address a topic that may need some clarification to ensure we're all on the same page.

In our previous meeting, we discussed the upcoming project deadlines and tasks. Some of you have approached me with questions regarding the timeline and responsibilities, and I think it's important to clarify these points for everyone.

Firstly, regarding the timeline, the project is set to be completed by December 15th. This means that we need to have each phase completed by the dates outlined in the project plan. If anyone is unsure about their specific deadlines, please feel free to check the updated schedule we shared or reach out to me directly.

Secondly, in terms of responsibilities, each team member has been assigned specific tasks. If you're unclear about your role or the tasks you need to accomplish, please let me know, and we can go over them together.

I appreciate everyone's hard work and dedication. Your contributions are crucial to our success, and open communication will help us achieve our goals more efficiently. If there are any other concerns or questions, please don't hesitate to bring them up.

Thank you for your attention and understanding."